

**BONFIELD PUBLIC LIBRARY**  
**FAX, COMPUTERS & PHOTOCOPYING COST**

**Photocopier**

- \$0.25 per copy - personal
  - students/ non profit org. \$0.10 each
- \$1.00 per copy – Colour copies
  - Students \$0.50 per page
- \$1.00 per sheet – High Gloss Paper plus printing cost
  - Students \$0.50 per sheet plus printing cost

**Printer**

- \$0.25 per copy - personal
  - students / non-profit org. \$0.10 cents each
- \$1.00 per copy – Colour copies
  - Students \$0.50 per page
- \$1.00 per sheet – High Gloss Paper plus printing cost
  - Students \$0.50 per sheet plus printing cost

**Lamination Cost**

- Business Card Size - \$0.50 cents each
- 8 1/2 x 11 paper - \$1.00 each

**Fax**

- Local Call .50 cents per page
- Long Distance Call \$1.00 per page
- 800 numbers no charge

*Note: the fax machine will only send out faxes; it is not set up to receive incoming faxes.*

**Disc Cleaning**

- \$2.00 per disc (\$4.00 for double-sided)

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Date of original Policy:	September 9, 2009	Policy #09-72
Date of Review:	December 5, 2016	Policy #16-68
	November 13, 2023	Policy # 23-62