

## BONFIELD PUBLIC LIBRARY

POLICY TITLE: Facebook Policy

Policy Number: 16-58

Policy Approval Date: November 7<sup>th</sup>, 2011

Policy Review Date: November 7, 2016

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### The Bonfield Public Library (BPL) Facebook Disclaimer/Policy

The BPL offers *Facebook* for informational, educational, cultural, and recreational purposes. Comments and postings by participants other than Library staff moderators do not necessarily reflect the views of the Library Board or its Staff.

On the library's *Facebook* site is information, news stories, photos, and information about programs and books at the BPL. The official source of information about the BPL is at our website at <http://bonfield.olsn.ca>

While *Facebook* provides an open forum, it is also a family friendly platform, so please keep your comments and wall posts clean. The site will not be updated daily and therefore post/comments will not be immediately answered or reviewed. In addition to keeping it family friendly, we ask that you follow our posting guidelines. If you do not comply, your message will be removed from public viewing:

- We do not allow obscene, explicit, threatening, racial comments or submissions, nor do we allow comments that are abusive, hateful, or intended to defame anyone or any organization.
- We do not allow solicitations or advertisements.
- We do not allow comments that suggest or encourage illegal activity.
- You participate at your own risk, taking personal responsibility for your comments, your username, and any information provided.
- Appearance of external links does not constitute official endorsement on behalf of BPL nor do they represent our views.
- BPL has sole authority to remove posts that are deemed inappropriate.

**Suggestions for commenting** Patrons are strongly encouraged to protect their privacy when commenting or posting on *Facebook* sites. Young people should not post information such as last name, school, age, phone number, address. As with other library materials, a child's use of the *Facebook* tools is the responsibility of the parent or guardian.

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